

**DRAFT MINUTES**  
**STATEWIDE INDEPENDENT LIVING COUNCIL**  
**EXECUTIVE COMMITTEE**  
**Wednesday, May 14, 2014**  
**1 – 3 p.m.**  
**20 Nobert Street, Warren, RI 02885**  
**Phone: (401) 337-5888**

**Members Present:** Liz Graves, Secretary & State Plan Chair; Margaret Molloy, NAC Chair; Jack Ringland, Council Chair.

**Member(s) Absent:** Vincent DeJesus, Vice Chair.

**Staff Present:** Rick Costa, Executive Coordinator; Lisel Rockwood, Assistant to the Administrator.

**Interpreter:** Dorothy Hodge.

**Meeting called to order at 1:05 p.m.** A quorum was present.

1. **Welcome and Introductions:** Jack Ringland welcomed everyone and self-introductions were made.
2. **Signatories/Return equipment/New equipment:** The bank account and line of credit signatory forms have been completed. Rick Costa will check with the bank about removing Madeline Colon's name from the account since she has resigned. Her name was not on the line of credit. Camille Pansa has returned the Council property that was in her possession and Rick Costa's new equipment has arrived and is operational.
3. **Approval/Votes:**

**Minutes of April 2, 2014:** Minutes as previously sent were accepted as written.

**June/Summer Calendar:** A motion was made by Rick Costa to have no meetings in the month of July. Motion was seconded and passed unanimously. Liz Graves will check with the State Plan Committee concerning rescheduling their July 25 meeting to an August date. August Executive and NAC meetings will remain from 1 – 3 p.m.

June 4 Executive Committee 1 – 3 p.m.

June 11 NAC 12:30 – 2:30 p.m.

June 25 Quarterly Council Meeting @ Warwick Public Library 1 – 3 p.m.

**Annual meeting:** to be held on Monday, September 29. Rick Costa will confirm the date with the Radisson.

**NAC polos/promo items:** A motion was made by Liz Graves to order twelve RISILC polo shirts to include sizes for current members and volunteers who do not already have one. Motion was seconded and passed unanimously. It was decided not to order promotional items at this time.

**Old Computers:** Rick Costa made a motion to not keep the old computers and to give them to the ORS per contract requirements. Motion was seconded and passed unanimously.

4. **Bylaws revision:** previously sent. Jack Ringland and staff presented a draft bylaw revision which reflected some changes, clarifications, and simplified language. Each article and section was read aloud and minor changes were made. The bylaws will be sent to Ray Bandusky for a legal opinion then sent out to the Council for review and approval at the June quarterly Council meeting.

A motion was made by Rick Costa to convene into closed session pursuant to Open Meeting Laws 42-46-5(a)(4) to discuss the review of the expense reports. Motion was seconded and passed unanimously. No action was taken.

5. **Review May Quarterly:** tabled.
6. **June quarterly – Strategic Planning:** tabled.
7. **Review financials:** tabled.
8. **RIPIN Presentation:** tabled.
9. **Future agenda items/educational presentation:** tabled.
10. **Announcements:** tabled.

**Meeting adjourned at 3:05 p.m.**

Liz Graves  
Secretary